

Workshop #2 Summary

When: June 20-22, 2002

Where: National Archives and Records Administration, College Park, Maryland, U.S.A.

Attendees: Jean-François Blanchette, Luciana Duranti, Terry Eastwood, Phil Eppard, Tahra Fung, Anne Gilliland-Swetland, Kevin Glick, Yvette Hackett, Babak Hamidzadeh, Ken Hannigan, Hans Hofman, Brent Lee, Rich Lysakowski, Richard Marciano, Jean-Pascal Morghese, Vivek Navale, Andrew Rodger, John Roeder, Michael Skipper, Fraser Taylor, Kate Theimer, Ken Thibodeau, Bill Underwood

Workshop Objectives:

1. Define roles and responsibilities of members, chairs and research units of InterPARES 2
2. Relate InterPARES 2 research to the outcomes of InterPARES 1
3. Discuss proposed case studies and other research activities of InterPARES 2
4. Discuss systems of communication for InterPARES 2
5. Discuss dissemination activities for InterPARES 2

Summary:

The International Team met to discuss the roles and levels of participation of research team members, student research assistants, reviewers, Advisory Board members and Domain Task Force Chairs.

The manner in which InterPARES 2 could build upon the outcomes of InterPARES 1 was reviewed. Specific issues discussed include authenticity requirements, appraisal, preservation, and modeling of record types.

The guidelines and criteria used to approve case study proposals were determined. Emphasis was placed on the need for institutional compliance related to human subjects research. Eight case study proposals representing the areas of science, art and e-government were individually reviewed. In reviewing the case study proposals, researchers questioned if case studies could address research questions across the domains and whether case studies could be relevant to various disciplines within the same focus. Another factor that was considered in relation to case studies was the examination of record types (i.e. interactive, dynamic, or experiential). There was also discussion on who would comprise a case study team, how Graduate Research Assistants would be assigned, budgetary considerations, and potential areas of case study research.

The team determined that the additional research activities that would be completed by InterPARES 2 would include annotated bibliographies, an overview of existing electronic records standards and policies, and clarification or definition of key concepts that would be used within the project. The International Team's discussion of these tasks focused on identifying their significance to the overall project, assigning responsibility for tasks and designating the level of completion required before the next workshop.

The participants also addressed the system of communication that would be employed by InterPARES 2 researchers and research assistants. Options such as action plans, event calendars, online documents, and listservs were reviewed. A protocol of communication between the various research groups and among researchers was also established.

In addition, dissemination of the project's activities both within InterPARES 2 and the wider "records" community was discussed in relation to potential venues and audiences. The participants also established a schedule of future workshops up to December 2004.

The Domain Task Force Chairs met separately to discuss the work of the three domains to date. Domain 1 identified 18 key questions to help ensure consistency within case study research. Domain 2 recognized that common ground across and between disciplines in relation to concepts of reliability, accuracy and authenticity was needed, and identified possible products of Domain 2's research. Domain 3 established its modeling and prototyping needs and processes.

Next Workshop:

Workshop #3, Los Angeles, CA, U.S.A. (September 17-21, 2002)